

**TOWN OF ARLINGTON
MASSACHUSETTS**

INVITATION FOR BID

BID #13-05 SCHOOL BUS TRANSPORTATION/RECREATION DEPT.

Sealed bids pursuant to the Uniform Procurement Act., Ch. 30B are invited and will be received by the Town Manager, Town of Arlington, Massachusetts, until **11:00 A.M. Thursday, April 11, 2013**, at the Town Manager's Office/Purchasing Dept., Town Hall Annex, 730 Massachusetts Avenue, Arlington, Massachusetts, 02476 at which time and place they will be publicly opened and read. Bids to receive consideration must be in the hands of the Purchasing Agent or his authorized representative not later than the day and hour above mentioned.

Bids received after this time will not be accepted. Specifications and Proposal Forms may be obtained at the Office of the Purchasing Agent, 730 Massachusetts Avenue, Arlington, MA.

All bids must be in sealed envelopes plainly marked: **BID #13-05: SCHOOL BUS TRANSPORTATION/RECREATION DEPT., THURSDAY, APRIL 11, 2013 @ 11:00 A.M.**

Attention is called to the fact that minimum wage rates and health and welfare and pension fund contributions are established for this contract and are a part of the specifications.

Attention is called to the fact that minimum wage rates and health and welfare and pension fund contributions are established for this contract and are a part of the specifications.

Pursuant to MGL Chapter 30B, §10, a Certificate of Non-Collusion must be submitted with all bids. In addition, bidders must certify compliance with MGL Chapter 62C, §49A.

For further information please contact Domenic R. Lanzillotti, Purchasing Officer at (781) 316-3010.

The Town Manager reserves the right to cancel any Invitation for Bid, to reject in whole or in part any and all bids, when it is deemed in the best interest of the Town to do so.

TOWN OF ARLINGTON

Adam W. Chapdelaine
Town Manager

March 28, 2013

Bid #13-05
Transportation (Bus) – Recreation Dept.
Thursday April 11, 2013

A single School Bus to transport approximately fifty students from six elementary schools to a single drop-off at the Town of Arlington Recreation after school program, located at 41 Foster Street in Arlington. Estimated time would be from 2 PM to 4 PM daily, beginning in September 2013 and ending in June 2014. Times may change during any scheduled early dismissal days. The program would follow the Town of Arlington Public Schools 2013-2014 Calendar. Estimated number of totally daily miles would be ten.

The selected transportation company should meet all guidelines as per section 606 CMR 7.02 from the State of Massachusetts Department of Early Education and Care.

Busing company is to supply own liability and worker's compensation insurance naming the Town of Arlington as an additional insured. The selected transportation company must also furnish a letter to the Town stating that all transportation drivers have been properly background checked.

If you have any questions please call Director of Recreation Joe Connelly at 781-316-3881.

GRAND TOTAL OF BID = \$ _____

AUTHORIZED SIGNATURE: _____

PRINT NAME: _____

TITLE: _____

COMPANY NAME: _____

ADDRESS: _____

TELEPHONE: _____

CONTACT PERSON: _____

EMERGENCY PHONE NUMBER _____

DATE SIGNED: _____

CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club or other organization, entity, or group of individuals.

(Signature of individual submitting bid or proposal)

(Name of individual submitting bid or proposal)

Name of Business

Date

Pursuant to M.G.L. Chapter 62C, Section 49A, I certify under the penalties of perjury that I have complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

Social Security Number or
Federal Identification Number

Signature of Individual or Responsible
Corporate Officer and Title

NON-COLLUSION FORMS

MUST BE SIGNED AND

SUBMITTED WITH BID



DEVAL L. PATRICK
Governor
TIMOTHY P. MURRAY
Lt. Governor

THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT
DEPARTMENT OF LABOR STANDARDS

Prevailing Wage Rates

As determined by the Director under the provisions of the
Massachusetts General Laws, Chapter 149, Sections 26 to 27H

JOANNE F. GOLDSTEIN
Secretary
HEATHER E. ROWE
Director

Awarding Authority: Town of Arlington
Contract Number: 13-05 **City/Town:** ARLINGTON
Description of Work: Single School Bus Transportation for approx. 50 students from 6 elementary schools to a single drop-off at the Town of Arlington Recreation After School Program
Job Location: As Required

Information about Prevailing Wage Schedules for Awarding Authorities and Contractors

- This wage schedule applies only to the specific project referenced at the top of this page and uniquely identified by the "Wage Request Number" on all pages of this schedule.
- Awarding authorities must request an updated wage schedule from the Department of Labor Standards ("DLS") if it has not opened bids or selected a contractor within 90 days of the date of issuance of the wage schedule.
- The wage schedule shall be incorporated in any advertisement or call for bids for the project as required by M.G.L. c. 149, § 27. Once a contractor has been selected by the awarding authority, the wage schedule shall be made a part of the contract for that project. The wage schedule must be posted in a conspicuous place at the work site during the life of the project in accordance with M.G.L. c. 149, § 27. The wages listed on the wage schedule must be paid to employees performing construction work on the project regardless of whether they are employed by the prime contractor, a filed sub-bidder, or any sub-contractor.
- All apprentices must be registered with the Massachusetts Division of Apprenticeship Training (DAT) in order to be paid at the lower apprentice rates. All apprentices must keep his/her apprentice identification card on his/her person during all work hours. If a worker is not registered with DAT, he/she must be paid the "total rate" listed on the wage schedule regardless of experience or skills.
- The wage rates will remain in effect for the duration of the project, except in the case of multi-year public construction projects. For construction projects lasting longer than one year, awarding authorities must request an updated wage schedule. Awarding authorities are required to request these updates no later than two weeks before the anniversary of the date the contract was executed by the awarding authority and the general contractor. Contractors are required to obtain the wage schedules from awarding authorities, and to pay no less than these rates to covered workers. The annual update requirement is not applicable to 27F "rental of equipment" contracts.
- Every contractor or subcontractor which performs construction work on the project is required to submit weekly payroll reports directly to the awarding authority and keep them on file for three years. Each weekly payroll report must contain: the employee's name, address, occupational classification, hours worked, and wages paid. Do not submit weekly payroll reports to DLS. A sample of a payroll reporting form may be obtained at <http://www.mass.gov/dols/pw>.
- Contractors with questions about the wage rates or classifications included on the wage schedule have an affirmative obligation to inquire with DLS at (617) 626-6953.
- Employees not receiving the prevailing wage rate set forth on the wage schedule may report the violation to the Fair Labor Division of the office of the Attorney General at (617) 727-3465.
- Failure of a contractor or subcontractor to pay the prevailing wage rates listed on the wage schedule to all employees who perform construction work on the project is a violation of the law and subjects the contractor or subcontractor to civil and criminal penalties.

Classification	Effective Date	Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
School Bus						
Athletic/ Field Trips/ Extra-Curricular <i>SCHOOL BUS - 25 LAIDLAW/8751 FIRST STUDENT</i>	07/01/2011	\$15.72	\$-	\$0.00	\$0.00	\$15.72
School Bus Driver <i>SCHOOL BUS - 25 LAIDLAW/8751 FIRST STUDENT</i>	07/01/2011	\$23.66	\$-	\$0.00	\$0.00	\$23.66

Additional Apprentice Information:

Minimum wage rates for apprentices employed on public works projects are listed above as a percentage of the pre-determined hourly wage rate established by the Commissioner under the provisions of the M.G.L. c. 149, ss. 26-27D. Apprentice ratios are established by the Division of Apprenticeship Training pursuant to M.G.L. c. 23, ss. 11E-11L.

All apprentices must be registered with the Division of Apprenticeship Training in accordance with M.G.L. c. 23, ss. 11E-11L.

All steps are six months (1000 hours) unless otherwise specified.

* Ratios are expressed in allowable number of apprentices to journeymen or fraction thereof.

** Multiple ratios are listed in the comment field.

*** APP to JM; 1:1, 2:2, 2:3, 3:4, 4:4, 4:5, 4:6, 5:7, 6:7, 6:8, 6:9, 7:10, 8:10, 8:11, 8:12, 9:13, 10:13, 10:14, etc.

**** APP to JM; 1:1, 1:2, 2:3, 2:4, 3:5, 4:6, 4:7, 5:8, 6:9, 6:10, 7:11, 8:12, 8:13, 9:14, 10:15, 10:16, etc.